


Content

Title :	Directions Issued by the Ministry of Economic Affairs Governing Implementation of the Flexible Entry Mechanism for Foreign Nationals Invited to Taiwan to Attend International Conferences and Exhibitions. 
Date :	2024.04.17
Legislative :	<ol style="list-style-type: none">1. Promulgated on May 21, 20132. Title, Articles amended and promulgated in full (10 articles) on April 28, 20163. Amendment to Articles 4 promulgated on August 14, 20184. Articles amended and promulgated in full (10 articles) on April 17, 2024
Content :	<ol style="list-style-type: none">1、The Ministry of Economic Affairs (hereinafter referred to as “the Ministry”) hereby promulgates these Directions for the purpose of assisting foreign nationals to enter Taiwan under a flexible entry mechanism to attend international conferences and exhibitions.2、The implementation of these Directions shall be administered by the International Trade Administration of the Ministry (hereinafter referred to as the “Trade Administration”).3、For the purposes of these Directions, “foreign nationals” shall mean individuals invited to attend international conferences and exhibitions, including personnel and exhibiting enterprises.4、For the purposes of these Directions, “international conferences” shall mean conferences organized, co-organized, or sponsored by the Ministry and meeting one of the following conditions:<ol style="list-style-type: none">(1)Conferences attended by participants from three (3) or more countries or regions, with a total attendance of fifty (50) or more persons, of whom at least thirty (30) are foreign nationals.(2)Corporate meetings held by enterprises meeting one of the following criteria:<ol style="list-style-type: none">a.Total assets of not less than USD 1 billion in the year preceding the application.b.Establishment of an operational headquarters within the territory of the Republic of China (Taiwan) in compliance with the relevant provisions of the Industrial Innovation Statute.c.Employment of one hundred (100) or more domestic employees.d.Annual domestic net operating revenue of not less than NT\$500 million.e.Annual regional operating revenue of not less than NT\$1 billion.f.Overseas Taiwanese businesses recognized by the Ministry or overseas missions of the Ministry of Foreign Affairs, whose foreign employees attend corporate meetings or training programs in Taiwan.(3)Conferences subsidized under programs that promote the hosting of international conferences and exhibitions in Taiwan.(4)Other international or corporate conferences approved on a case-by-case basis by the Ministry.5、For the purposes of these Directions, “international exhibitions” shall mean exhibitions organized, co-organized, or sponsored by the Ministry and meeting one of the following conditions:<ol style="list-style-type: none">(1)Trade exhibitions in which foreign exhibitors directly participating account for ten percent (10%) or more of the total number of exhibitors, or which include exhibitors from six (6) or more countries or regions. In calculating the number of foreign exhibitors directly participating, agents shall be excluded.(2)Exhibitions subsidized under programs that promote the hosting of international conferences and exhibitions in Taiwan, or under programs that enhance the international competitiveness of Taiwan’s exhibition industry.(3)Other international exhibitions approved on a case-by-case basis by the Ministry.6、When a foreign national applies for flexible entry and, upon written review by the Trade Administration, is found to meet the basic eligibility requirements and is subsequently approved by the Bureau of Consular Affairs of the Ministry of Foreign Affairs, entry may be implemented by

applying online for an electronic visa.

7 · When a foreign national applies for flexible entry, the domestic organizing entity in Taiwan shall submit the following documents:

- (1) Ministry of Economic Affairs Application Form for Flexible Entry of Foreign Nationals Invited to Taiwan to Attend International Conferences and Exhibitions (Appendix 1).
- (2) List of foreign nationals invited to Taiwan to attend conferences or events who will apply to the Bureau of Consular Affairs of the Ministry of Foreign Affairs for an electronic visa (Appendix 2).
- (3) One (1) photocopy of the biographical information page (the BIO page) of the foreign national's passport.
- (4) Relevant supporting documents of the domestic organizing entity in Taiwan.
- (5) Declaration of Undertaking (Appendix 3).

The supporting documents referred to in Subparagraph 4 of the preceding paragraph are as follows:

- (1) When the organizing entity is a company, a certificate of company registration shall be submitted; when it is another juridical person, a copy of the approval document issued by the competent authority for its establishment shall be submitted.
- (2) Enterprises applying pursuant to Item 1, Subparagraph 2 of Article 4 shall submit the balance sheet for the preceding fiscal year.
- (3) Enterprises applying pursuant to Item 2, Subparagraph 2 of Article 4 shall submit a certification letter on the scope of operation of the operational headquarters issued by the Industrial Development Administration of the Ministry.
- (4) Enterprises applying pursuant to Item 3, Subparagraph 2 of Article 4 shall submit supporting documentation indicating the number of domestic employees.
- (5) Enterprises applying pursuant to Item 4, Subparagraph 2 of Article 4 shall submit the profit and loss statement for the preceding fiscal year or the business tax return.
- (6) Enterprises applying pursuant to Item 5, Subparagraph 2 of Article 4 shall submit a summary statement about total operating revenue for the preceding fiscal year.
- (7) Enterprises applying pursuant to Item 6, Subparagraph 2 of Article 4 shall submit a letter of recommendation issued by the overseas mission.

8 · The domestic organizing entity in Taiwan shall submit the application to the Trade Administration no later than one (1) month prior to the scheduled arrival of the foreign national in Taiwan. The Trade Administration may, as necessary, convene relevant authorities to conduct a joint review and shall notify the domestic organizing entity of the review results.

When an application is determined upon review to meet the basic eligibility requirements, the Trade Administration shall forward the relevant documentation to the Bureau of Consular Affairs of the Ministry of Foreign Affairs. Upon approval, the Bureau of Consular Affairs shall issue to the domestic organizing entity, by electronic mail, an electronic visa authorization code (Ecode) and its period of validation.

The operational flowchart for foreign nationals entering Taiwan to attend international conferences and exhibitions is set forth in Appendix 4.

9 · Foreign nationals approved to apply for an electronic visa shall comply with the following requirements prior to entry:

- (1) No later than seven (7) working days prior to arrival in Taiwan, the applicant shall use the valid electronic visa authorization code (Ecode) to apply for an electronic visa via the official website of the Bureau of Consular Affairs (https://visawebapp.boca.gov.tw/BOCA_EVISA/) and shall complete the application process by paying the prescribed fee online by credit card.
- (2) Upon approval of the application, the applicant shall receive an email notification of the review result and a link to print the electronic visa. At the time of check-in for boarding, the applicant shall present a printed copy of the electronic visa and the official English invitation letter issued by the organizing entity.
- (3) The passport held by the applicant shall have a remaining validity of not less than six (6) months at the time of entry.

10 · When a foreign national applies for flexible entry, the domestic organizing entity shall verify the identity and status of such foreign national. If, after entry, the foreign national violates the laws and regulations of the Republic of China (Taiwan), overstays, or engages in activities inconsistent with the stated purpose of the visa, the domestic organizing entity shall actively notify the Bureau of Consular Affairs of the Ministry of Foreign Affairs and the relevant police and immigration authorities for investigation and handling.

Attachments : Appendix 1 Ministry of Economic Affairs Application Form for Flexible Entry of Foreign Nationals Invited to Taiwan to Attend International Conferences and Exhibitions.pdf
Appendix 2 List of Foreign Nationals Invited to Taiwan to Attend Conferences or Events for Electronic Visa Application to the Bureau of Consular Affairs, Ministry of Foreign Affairs.pdf
Appendix 3 Declaration of Undertaking.pdf
Appendix 4 Operational Flowchart for Foreign Nationals Visiting Taiwan to Attend International Conferences and Exhibitions.pdf

Data Source : Ministry of Economic Affairs R.O.C.(Taiwan) Laws and Regulations Retrieving System