

Appendix 1

Reclaimed Water Facilities Periodic Inspection Record

Reclaimed Water Operator name: _____

Reclaimed Water Development Project name: _____

Time of inspection: Year _____ Month _____ Day _____

Main items of inspection	inspection items	Inspection contents	Inspection frequency	Inspection result	Measures for handling abnormality
Related facility and operating equipment function ^[1]				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Automatic water quality monitoring equipment ^[2]				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Automatic water quantity monitoring equipment ^[3]				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Status of maintenance and management and annual repairs ^[4]				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Others:				<input type="checkbox"/> Normal	

Main items of inspection	inspection items	Inspection contents	Inspection frequency	Inspection result	Measures for handling abnormality
				<input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal	
				<input type="checkbox"/> Abnormal	
Overall remarks					
Inspection personnel	Primary review		Secondary review		

- [1]: Related facilities include water intake construction, water treatment facilities and water supply facilities; inspection contents must cover the impact of water intake construction on the sewer system interface.
- [2]: Includes calibration, repair and replacement records for each piece of automatic water quality monitoring equipment.
- [3]: Includes calibration, repair and replacement records for each piece of automatic water quantity monitoring equipment.
- [4]: Including electrical, mechanical, dashboard and gauges, firefighting, lighting and other items.

Periodical Inspection Record for Self-user's Water Intake Construction

Self-user name: _____

Name of sewer system used: _____

Time of inspection: Year _____ Month _____ Day _____

Main items of inspection	inspection items	Inspection contents	Inspection frequency	Inspection result	Measures for handling abnormality
Related facility and operating equipment function ^[1]				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Automatic water quantity monitoring equipment utilization status ^[2]				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Status of maintenance and management and annual repairs ^[3]				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Others:				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
				<input type="checkbox"/> Normal <input type="checkbox"/> Abnormal	
Overall remarks					
Inspection personnel	Primary review		Secondary review		

[1]: Related facilities refer to the water intake construction and ancillary facilities thereof; inspection contents must cover the impact of water intake construction on the sewer system interface.

[2]: Includes calibration, repair, and replacement records for each piece of water quantity monitoring equipment.

[3]: Including electrical, mechanical, dashboard and gauges, and other items.